



Education for all
ALLAMA IQBAL OPEN UNIVERSITY
(TREASURER'S DEPARTMENT)
(Funds Section)

Application No. _____

Dated: _____

To,

The Treasurer,
Allama Iqbal Open University,
Islamabad.

Subject: APPLICATION FOR THE GRANT OF SOFT LOAN ON EID-UL-ADHA

Respected Sir,

It is submitted that, owing to financial constraints, I am in need of financial assistance on the occasion of Eid-ul-Adha. I, therefore, request that a refundable soft loan be granted to me on this auspicious occasion. My particulars are as under:

Personal No. _____ Department _____

Basic Pay: _____ Date of Birth _____

Date of Appointment: _____ Date of Retirement _____

2. I further undertake and solemnly affirm that I shall remain bound to repay the loan amount in accordance with the installation plan determined by the competent authority. In the event of default, I authorize that the outstanding balance may be adjusted against my General Provident Fund or any other dues admissible to me.

Name & Signature of Applicant _____

Designation: _____

Cell No. _____

Office No. _____

Document required:

- a) Copy of Salary slip,
- b) Copy of CNIC